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S-E-C-R-E-T

OTR

OFFICE OF TRAINING REGULATION NO. 5-1 15 April 1955

SUBJECT: Numbering of OTR Regulations and Notices

RESCISSIONS: (1) OTR Regulation No. 5-1, dated 26 March 1952
(2) OTR Regulation No. 5-2, dated 11 April 1952, paragraph 2

1. GENERAL

This regulation establishes the numbering system for Office of Training regulatory issuances.

2. REGULATIONS

a. OTR regulations will be organized by functional or topical categories as listed below. A number is assigned to each category for basic reference and indexing purposes.

[redacted] 25X1

Category No.	Subject
1	Organization
5	General
10	Security
15	Medical
20	Personnel
22	Travel
25	Training
30	Confidential Funds
32	Vouchered Funds
35	Budget
40	Services
42	Correspondence - General
43	Records
45	Logistics
50	Operations - General
90	Communications
230	Plans, Programs, and Projects
240	Cover

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b. Within each basic category, regulations will be numbered in sequence of issuance, e.g., the first regulation in Category No. 1, Organization, will be 1-1; the second on Organization, 1-2, etc.

3. NOTICES

A separate numbering system will be used for OTR Notices. The first number in the system will indicate sequence of issuance; the second will be an abbreviation of the calendar year in which the notice is issued, e.g., the first notice of 1955 is 1-55.

[redacted]

25X1

MATTHEW BAIRD
Director of Training

Distribution: All OTR Personnel

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